

## What you need to know!

### TUITION

Class tuition is automatically collected on the **18th of each month for the next month** with the card on file. For example, September tuition is collected on August 18.

### PAYMENTS

All payments are collected at checkout. All payments are final. No refunds or credits. There will be no refunds unless due to serious illness or serious injury. To receive a refund due to serious illness or injury, a doctor's note must be provided. Credits will be issued to accounts for class cancellations made by LGA.

### ANNUAL MEMBERSHIP FEE

Upon class enrollment and on each anniversary of your enrollment date, your account will automatically be charged the annual membership fee per athlete.

### DROP POLICY

**A 30-day drop notice is required through the customer portal on iclass.** For example, a drop request for October 1 must be made by September 1. LGA will respond to your request within 48 hours.

Please note: You are responsible for payment of your student's classes **WHETHER OR NOT YOUR STUDENT ATTENDS CLASS**. Please do not rely on your student to let us know that he/she will no longer be attending classes. If a student stops coming to class without notification, then that student's account will be charged for an additional 30 days. This charge holds the student's place in that class instead of offering that place to one of the many on a waiting list. When no communication is received, LGA reserves the right to drop a student after 4 consecutive absences.

### MAKEUP POLICY

Legacy Gymnastics Academy does not offer makeups, proration, credits, or refunds for missed classes or pre-paid participation in additional programs/events. Please contact [info@lgagymnastics.com](mailto:info@lgagymnastics.com) for questions pertaining to serious injury or illness.

### WAIVERS AND PARTICIPATION

All participants **MUST** be enrolled to participate. All waivers **MUST** be signed and returned to LGA staff prior to the start of class or program/event. Waivers can be found on [our website](#).

### CLASS SCHEDULES

LGA reserves the right to adjust class schedules at any time. Active families affected by the schedule changes will be notified 2 weeks in advance.

### ATTENTION PARENTS

- During (walking - 3 yrs) classes, parent/guardian participation is expected.
- NO sick kids in class, please.

### ARRIVAL AND PICKUP

Please arrive 5 minutes before your athlete's scheduled class time. For the safety of your child(ren), we require a parent/guardian on file to pick up the athlete(s) inside the facility on time. Please inform us by phone if you will be late. Your child will be waiting in the lobby area for your arrival.

### WHAT TO WEAR

- Jewelry should not be worn during classes. Medical ID bracelets are the exception.
- Gymnasts' hair should be pulled back neatly. Girls should not wear large bows or hair ornaments.
- Personal items should be left in cubbies. Legacy Gymnastics Academy staff will not be held responsible for ANY items that may be lost or stolen. Be sure your children's personal items are marked with their name.

**Gymnastics Attire:** Athletic clothing required; leotards are optional. Bare feet are required. Please, no clothing with zippers, buttons or snaps.

**Parkour Attire:** Comfortable clothing with closed-toed shoes.